



JOB DESCRIPTION

Job Title: Trainee Audio Visual Engineer

Department: Audio-Visual Department

Location: Bristol

ABOUT US

Established in 1985, Internet Videocommunications has earned an international reputation for delivering world class Audio-Visual, Video Conferencing and Telepresence systems and services. For 35 years our award-winning company has received numerous accolades for exceeding standards of excellence. It is our emphasis on service quality, our attention to detail and our total commitment to our clients that has led Internet Videocommunications to enjoy long-term relationships with many hundreds of businesses across the public and private sectors.

Working out of our Bristol and Marlow offices in the UK we have provided Audio-Visual, Video conferencing and Telepresence solutions in over 35 countries to date. The company offers unrivalled experience and expertise. And, having forged strong alliances with all the leading manufacturers, we are truly independent.

We pride ourselves on being at the very forefront of the Audio-Visual and Telecommunications Industry. Our mission statement is to deliver best of breed Audio-Visual and Unified Communications solutions and we recognise that in order to achieve this, we need to invest in best in class staff. All our team undertake rigorous, on-going training courses and external examinations to maintain industry knowledge and skill-sets that are second to none.

Due to expansion and a strong order book we are hiring a Trainee AV Engineer to join our team in Bristol with immediate effect.

WHAT WE DO

Internet Videocommunications provides a comprehensive portfolio of Audio-Visual, Video conference and Telepresence systems and services all in house. Uniquely set up to take care of the entire end-to-end solution, we will manage the project from the initial consultation, system design and build, through to training and maintenance support.

MAIN JOB PURPOSE

- To learn the craft and all the skills required to become a first-class Audio Visual Engineer.

KEY RESPONSIBILITIES

- Learn and develop professional cabling and termination methods whilst assisting with the building of racks and testing of systems in the workshop, adhering to all relevant quality control procedures.
- Learn and develop a wide range of installation skills whilst assisting with on-site installations which must be delivered to the highest quality standards and to the total satisfaction of the client.
- Assist with technical support services, where required, including Helpdesk and on-site support to identify and rectify faults reported by clients whether nationally or internationally.
- Support commissioning tests and complete all necessary paperwork to verify that each system is deployed and operating correctly.
- Assist with the timely and accurate checking and recording of goods in and goods out of the workshop.

- Assist with updating the stock control system, ensuring inventory accuracy at all times.
- Assist with the planning, co-ordination, order assembly and dispatch of goods, maintaining a clear and accurate audit trail at all times.
- Ensure safe working conditions and safe working practices are adhered to at all times.
- Be knowledgeable on and conversant with the Company's portfolio of solutions and services.
- Prepare for and successfully complete all tests and examinations to achieve the required industry and Company accreditations.
- Support the sales team with any pre- or post-sales technical advice and activities, as required.
- Provide ad-hoc duties as and when required by a Director.
- Maintain on a daily basis an up-to-date record of all activities and contact with clients and prospects through the Company's CRM database.

SKILLS & EXPERIENCE

The ideal candidate will have, or be working towards, an Electronic Engineering qualification or equivalent qualification. You will have a passion for audio visual technologies within a cutting edge industry. This role would suit someone who ideally would like to commit to a tailored career development programme with the objective of becoming an Installation Engineer and beyond. If you possess excellent communication skills, energy, drive and ambition and are looking to join a dynamic team, then please apply.

HOW TO APPLY

Please forward a covering letter and up to date CV to Tanya Condon, HR Manager at Internet Videocommunications Limited at tcondon@internet-video.co.uk. Closing date for applications is Monday 30th March 2020.